



PROVE IT

From
Conversation *to* Presentation

PREVIEW

Improve your voice, not your memory

Here's a new way to teach Presentation

1 Add conversation to your presentation class

Improving one improves both. Students deserve conversation ability in the topic they are presenting.

2 To free up class time for conversations, use narrated videos

They improve your voice, find your mistakes, leave a permanent record, and are an important skill.

3 Use personally relevant topics, with specific details from your life

Every presentation answers a question that could be asked on a job interview. For example:

Are you an introvert or an extrovert? Are you an idea person or a detail person?

Talk about it



Make it



Watch it



Narrate it



If presentations are in person, then your narrated video is excellent preparation.

The GOAL is clear, confident, articulate speaking ability. The METHOD is a lot of practice.

Conversations and narrated video presentations are how we force you to practice.

You make and watch presentations at home, and talk about them in class.

No research, no memorizing. A lot of practice.

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Part 1

From Conversation to Presentation

Cover in Class

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6 units is perfect for a 15-week semester
1 unit ever 2 weeks = 12 weeks + 3 weeks for intro an tests

Do the book at home, speak in class.

**To make a presentation,
you need some basic information before you start.**

However, if information is introduced unit by unit,
you will not get some important information until the last unit.

Therefore, this book has two parts:

Part 2

How to Make a Presentation, from A to Z

Cover at Home

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The Website has Audio, Video Instructions,
and MS Word, PowerPoint and Keynote templates.

Proveit123.com

Make and watch presentations at home, talk about them in class.

TO PRESENTATION

Elevator Speech

Format

4

The question is answered with an **Elevator Speech** which can be part of your **TOEFL Essay**

ELEVATOR SPEECH
An Elevator Speech is where you have one minute to sell yourself. For example, you find yourself alone in the elevator with your professor or boss, or a like-hip in a job interview. You have one minute to introduce yourself. Have your elevator speech prepared and ready to go.

CONVERSATION ETIQUETTE
Every time you meet a new partner: 1. Introduce yourself. 2. Ask about the task. 3. Offer your help. 4. Ask for feedback. 5. Thank your partner.

TOEFL Essay

Outline

5

TOEFL Essay is the format and transcript of your **PPT Presentation** Copy and paste from MS Word to PPT

ESSAY
This unit started, and will now end, with this question: **Are you an introvert or an extrovert?**

OUTLINE
EXAMPLE: Are you an introvert or an extrovert?
Hook: There is a saying: "You are either an introvert or an extrovert."
Topic Sentence: I'm an extrovert.
First: In a graduate program, I have to give presentations in class.
Second: In an online program, I have to give presentations.
Third: I'm a weekend warrior. I like to party on the weekends.

Format

Feedback Conversation

6

Each unit ends with your 3-minute **Video Presentation Answer** **I'm an extrovert because first, second, third**

It's your life, you know the specific details

WELL DONE!
You just wrote an Academic Essay, which means your Presentation Format and Transcript are also finished. **Ready!** Your presentation is 90% finished.

FEEDBACK CONVERSATION
You put your heart and soul into your presentation. Talk about it. 1. How did you do? 2. How do you feel about it? 3. How do you feel about the feedback you received?

ABOUT YOUR VOICE

What's the difference between a model and a movie star?

A movie star can speak.

Their voice put them into a higher, richer, more famous orbit.

This is Scarlett Johansson, famous Hollywood actress.

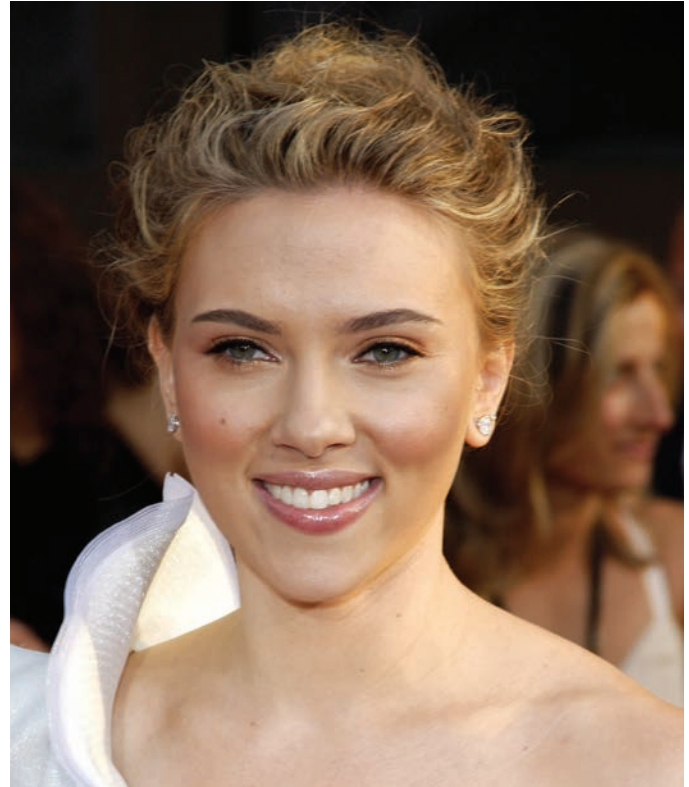
A few years ago, there was a movie called *Her*. It's about a man who falls in love with his computer's voice.

They used Scarlett's voice. She's never seen in the movie. They could have used anyone's voice. The voice artist did not need to be good looking. However, they chose Scarlett's voice.

Why? She has a great voice.

She was chosen because of her voice, not her looks. In fact, movies that she has appeared in have made more money than the movies of any other movie star.

She's number 1 in the world in highest career film sales.



POP QUIZ! Already? OMG!

What do all actors and actresses have in common?

- A) They are good looking
- B) They have a nice personality
- C) They have a good voice

Looks, Personality, Voice

Those are your top 3 tools you have to sell yourself in life

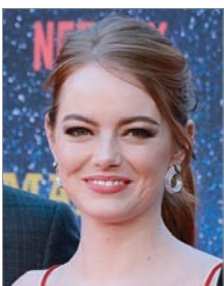
We suggest you use this course to improve your voice. As your voice improves, so does your English.

Many movie stars do voices for animated movies and documentaries. **Why?** They have a great voice.

Below are more movies stars who do the voices for animation movies. You may think, *Hey, those are good looking people.*

Yes, they are. However, they were chosen for their voice, not their looks. Their great voice helps make them successful.

Emma Stone



Julia Roberts



Anne Hathaway



Jon Hamm



Dwayne Johnson



Steven Yeun



THE GOAL

Improve your voice, not your memory

This isn't about researching a topic and presenting it to class.

The goal is not to make you comfortable speaking in front a large number of people.

The goal is not making good eye contact and using good body language.

The goal is not a speech where you glance at note cards 90% of the time.

The goal is not a memorized speech. That takes way too much time.

You have already covered all that in other classes.

The goal is SPEAKING ability

Clear, confident, articulate, TV-announcer speaking ability

Gee, how do I get that?

1 Do what professionals do. Read. Newscasters sound professional because they are reading.

2 Practice 10 times.

Your brain can only do so much at one time. When you read you can:

FOCUS ON YOUR VOICE

Pronounce correctly, add emphasis, stress, drama, joy. Persuade with your voice.



And Practice 10 Times

Every time you practice you will find mistakes, and make mistakes. Fix them.

After 10 times, your presentation, and your voice, will be greatly improved.

No research, no memorizing. Much practice.

EACH UNIT HAS 3 PHASES

College Conversations

Speed Dating Pair Conversations

1 Are you an introvert or an extrovert?

Put a check for your answers. When your partner asks, for example, "Are you an extrovert?"

PERSONALITY TEST
Put a check for your answers.

1. Are you an extrovert? or an introvert?
2. Are you an extrovert? or an introvert?
3. Are you an extrovert? or an introvert?
4. Are you an extrovert? or an introvert?
5. Are you an extrovert? or an introvert?
6. Are you an extrovert? or an introvert?
7. Are you an extrovert? or an introvert?
8. Are you an extrovert? or an introvert?
9. Are you an extrovert? or an introvert?
10. Are you an extrovert? or an introvert?
11. Are you an extrovert? or an introvert?
12. Are you an extrovert? or an introvert?
13. Are you an extrovert? or an introvert?
14. Are you an extrovert? or an introvert?
15. Are you an extrovert? or an introvert?

For example? What about you?

CONVERSATION 1

For example? What about you?

LIFE TIP: How do you get people to like you? Ask them about themselves.

Longer Conversations

Write what you will say

Get smoother at the basics

1. What do you do for fun? Are you a person who likes to party?
2. What do you do for fun? Are you a person who likes to party?
3. Are you a person who likes to party? Are you a person who likes to party?
4. Are you a person who likes to party? Are you a person who likes to party?
5. Are you a person who likes to party? Are you a person who likes to party?
6. Are you a person who likes to party? Are you a person who likes to party?
7. Are you a person who likes to party? Are you a person who likes to party?
8. Are you a person who likes to party? Are you a person who likes to party?
9. Are you a person who likes to party? Are you a person who likes to party?
10. Are you a person who likes to party? Are you a person who likes to party?

Talk about what you wrote

Answer longer, in academic format, with specific details

1. Answer a question in academic format. What do you do for fun?
2. Answer a question in academic format. What do you do for fun?
3. Answer a question in academic format. What do you do for fun?

Where When Why How How often What time How long?

For example? What about you?

Up your game with Idioms & Elevator Speech

Idioms & Vocabulary & Quiz

IDIOM OPPOSITES

1. **to be in a bind** (idiom) vs. **to be in a bind** (idiom)
2. **to be in a bind** (idiom) vs. **to be in a bind** (idiom)
3. **to be in a bind** (idiom) vs. **to be in a bind** (idiom)
4. **to be in a bind** (idiom) vs. **to be in a bind** (idiom)
5. **to be in a bind** (idiom) vs. **to be in a bind** (idiom)
6. **to be in a bind** (idiom) vs. **to be in a bind** (idiom)
7. **to be in a bind** (idiom) vs. **to be in a bind** (idiom)
8. **to be in a bind** (idiom) vs. **to be in a bind** (idiom)
9. **to be in a bind** (idiom) vs. **to be in a bind** (idiom)
10. **to be in a bind** (idiom) vs. **to be in a bind** (idiom)

VOCABULARY 1

ALSO IN THIS UNIT

1. **to be in a bind** (idiom)
2. **to be in a bind** (idiom)
3. **to be in a bind** (idiom)
4. **to be in a bind** (idiom)
5. **to be in a bind** (idiom)
6. **to be in a bind** (idiom)
7. **to be in a bind** (idiom)
8. **to be in a bind** (idiom)
9. **to be in a bind** (idiom)
10. **to be in a bind** (idiom)

MBTI Personality Types

| | | | |
|------|------|------|------|
| ISFP | ISFJ | INFJ | INTJ |
| ISTP | ISTJ | INFP | INTP |
| ESTP | ESFP | ENFP | ENTP |
| ESTJ | ESFJ | ENFJ | ENTJ |

Idioms & Vocabulary & Quiz

Elevator Speech

ELEVATOR SPEECH

An elevator speech is when you have one minute to sell yourself.

1. **to be in a bind** (idiom)
2. **to be in a bind** (idiom)
3. **to be in a bind** (idiom)
4. **to be in a bind** (idiom)
5. **to be in a bind** (idiom)
6. **to be in a bind** (idiom)
7. **to be in a bind** (idiom)
8. **to be in a bind** (idiom)
9. **to be in a bind** (idiom)
10. **to be in a bind** (idiom)

Elevator Speech

Format

CONVERSATION ETIQUETTE 1

Every time you meet a new partner:

1. **to be in a bind** (idiom)
2. **to be in a bind** (idiom)
3. **to be in a bind** (idiom)
4. **to be in a bind** (idiom)
5. **to be in a bind** (idiom)
6. **to be in a bind** (idiom)
7. **to be in a bind** (idiom)
8. **to be in a bind** (idiom)
9. **to be in a bind** (idiom)
10. **to be in a bind** (idiom)

CONVERSATION SKILL: Follow-up questions

CONVERSATION SKILL: Comments

ACADEMIC SKILL: First, second, third, and specific examples

What about you? For example? First, second, third

Format

Academic Presentation

TOEFL Essay

ESSAY

This unit covered, and will use, all of these questions.

Are you an introvert or an extrovert?

Answer with responses 100%, 50%, and 0% for the format and style of your presentation.

TOEFL Essay 101

Introduction

Body Paragraphs

Conclusion

TOEFL Essay 101

Outline

OUTLINE

EXAMPLE: Are you an introvert or an extrovert?

Introduction

Body Paragraphs

Conclusion

Outline

Presentation

WELL DONE!

You just wrote an Academic Essay, which means your Presentation Format and Transcript are also finished.

1 Copy and Paste

2 Add Photos and Practice 10 Times

3 Upload and go meet your friends

Presentation

Feedback Conversation

FEEDBACK CONVERSATION 1

You put your heart and soul into your presentation. Talk about it.

1

2

3

4

5

6

7

8

9

10

Feedback Conversation

TYPICAL UNIT

1 Do the book at home

Write what you will say

Get smoother at the basics

If you can't answer the first easy question smoothly, no one will ask you a second question.

- 1 What did you do last weekend? Are you a party animal or a party pooper? *Use adjectives to describe your personality. Try to use at least two adjectives to describe your personality.*
- 2 What's your major? How many times did you take the bus to school? *Try to use the phrase "I have to take the bus to school" and "I have to take the bus to school."*
- 3 Are you talented at anything? Did you ever win a contest? Art, music, math, dancing, sports, computers? *Try to use the phrase "I'm really good at..." and "I've won a contest in..."*
- 4 Do you belong to a club or organization? Are you a member or a leader? Have you ever been president? *Try to use the phrase "I'm a member of..." and "I've been president of..."*
- 5 Do you forget and forget to hold a grade? How long can you stay mad at someone? *Use "hold a grade" and "stay mad at someone" in your sentences. Try to use "hold a grade" in a sentence.*
- 6 Where do you live? How do you get to school? Did you ever fall asleep and miss your class? *Try to use "live" and "miss your class" in your sentences. Try to use "live" in a sentence.*
- 7 Are you close to your father or sister? If you're really close, are you more like your father or mother? *Try to use "close to" and "more like" in your sentences. Try to use "close to" in a sentence.*
- 8 Have you ever traveled abroad? Did you go with your family or friends? *Try to use "traveled abroad" and "go with" in your sentences. Try to use "traveled abroad" in a sentence.*

For example? What about you?

Talk about what you wrote

Answer longer, in academic format, with specific details
Who, where, when, why, how, how often, how long, how many, what time?

- 1 Are you an introvert or extrovert? What's your MBTI? What's your blood type? *Use the words "introvert" and "extrovert" in your sentences. Try to use "introvert" and "extrovert" in a sentence. Use the words "MBTI" and "blood type" in your sentences. Try to use "MBTI" and "blood type" in a sentence.*
- 2 Are you a confident or a shy? A leader or a follower? An outgoing person or an outgoing person? *Use the words "confident" and "shy" in your sentences. Try to use "confident" and "shy" in a sentence. Use the words "leader" and "follower" in your sentences. Try to use "leader" and "follower" in a sentence. Use the words "outgoing person" and "outgoing person" in your sentences. Try to use "outgoing person" and "outgoing person" in a sentence.*
- 3 What did you do last weekend? What did you do last summer/winter vacation? *Use the words "last weekend" and "last summer/winter vacation" in your sentences. Try to use "last weekend" and "last summer/winter vacation" in a sentence. Use the words "do" and "do" in your sentences. Try to use "do" and "do" in a sentence.*

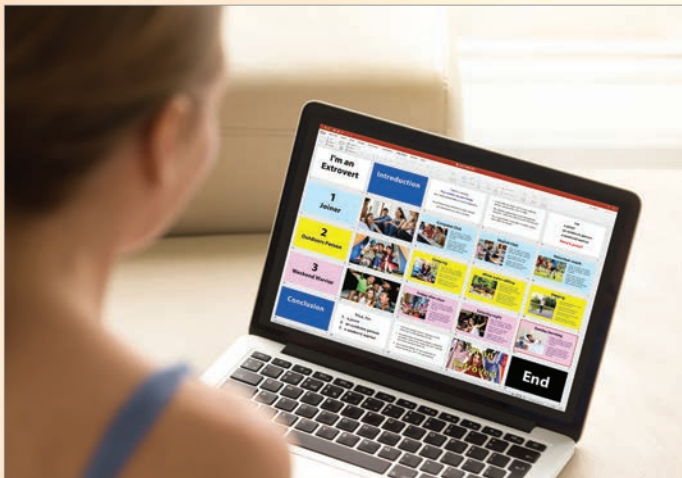
Where When Why Who How How often What time How long?

Try Our Quiz!
The quiz is what kind of personality type?

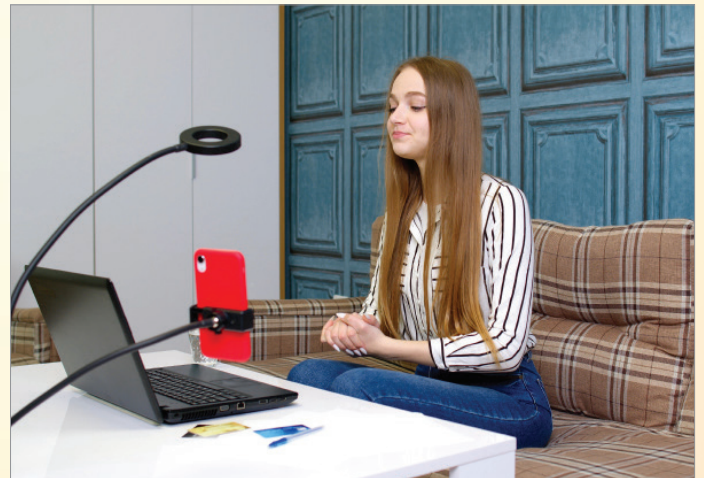
2 Speak in class



3 Make your presentation at home



4 Rehearse 10 times and upload on Friday



5 Watch over the weekend



6 Discuss in class on Monday



This is a new century with new technology. Record and watch at home, discuss in class.

TYPES OF PRESENTATIONS

VOICE

Narrated Video

No memorizing. Focus on your voice. Clear, articulate speaking.



TALKING HEAD

Zoom Presentation

Put your face in the video.



WHOLE BODY

Video presentation

Use an empty classroom. Your (or your partners) can video.



IN PERSON

TED Talk

Memorize, note cards, eye contact, the works.



Even if you're presenting in person, you should still make a narrated video first.

You will find and correct your mistakes, improve your voice, and have a permanent record.

And, watching videos at home frees up class time for conversations about presentations.

TOPIC CHOICES

In each unit you have a choice of topics.

We suggest you use a topic that you already know. Yourself.

1. Each unit is about a different facet of yourself. You are the world's expert.
2. Answer a question that might be asked on a job interview. For example: *Are you an introvert or an extrovert?*
3. There is no research. The time saved can be spent on improving your voice, vocabulary, and presentation.

| | | |
|---|--------------------|---|
| 1 | PERSONALITY | <i>Are you an introvert or an extrovert?</i> What's your MBTI? • Are you a conformist or a rebel? • Are you a joiner or a loner? Are you a morning person or an evening person? Are you an indoors or an outdoors person? |
| 2 | EDUCATION | <i>Are you an idea person or a detail person?</i> Why did you choose your major? • What courses are you taking this semester? Do you have a long or short attention span? • Are you a bookworm or a slacker? |
| 3 | TECHNOLOGY | <i>Are you tech savvy or tech so-so? Are you Apple or Windows?</i> What is your most important tech device, app, program, SNS? The three most important? What is the most important app and program in your major? The three most important? |
| 4 | ROMANCE | <i>Do you believe in love at first sight, or true love takes time?</i> Is your boy or girlfriend high or low maintenance? • Do you take more than you give? What are the most important qualities in a partner: Face, body, personality, money? Why? |
| 5 | WORKING | <i>Are you a workaholic or a slacker?</i> What's your life philosophy: YOLO, FIRE, DINK? • Is your first impulse to save or to spend? Are you a team player or a lone wolf? • Would you rather be house rich or cash rich? |
| 6 | FREE TIME | <i>What's more important, your major or your club?</i> Are you a couch potato or an action addict? • Are you a party animal or a party pooper? What gives you stress: grades, professors, parents, friends? How do you relieve stress? |

The goal of each presentation is to enhance your abilities to answer a job interview question.

One of your presentation videos could be part of a job interview submission package.

This book is about you. It's your life, you know the specific details.

No research, no memorizing. Much practice.

Pick an interesting topic and use your voice to make it more interesting.

PRESENTATION OVERVIEW

Here's a new way of teaching Presentation

- 1 Add conversation to your presentation class
- 2 Use narrated videos instead of in person presentations
- 3 Use personally relevant topics. It's your life, you know the specific details

Why?

1 Conversation and Presentation are a great fit

- Improving one improves both
- Students should have conversation ability in the topic they're presenting

2 Narrated video presentations

- Find your mistakes
- Improve your voice
- Have a permanent record
- Free up class time for conversations
- Are an important school and work skill

3 Use personally relevant topics

No research Spend that time making a better, high-tech presentation.

No memorizing Spend that time improving your speaking and pronunciation.

4 Presentation Options

- For units 1, 2, 3, make a video. For your midterm test, select your favorite, and present that in class.
- Likewise, for units 4, 5, 6, make a video, and then present your favorite in class for your final exam.
- Units 1, 2, 3 can be video, and units 4, 5, 6 can be in person. (Improve your voice, then the whole package)

Each unit has 12 pages, 6 components

and takes 2 weeks to cover. That's 1 hour of homework per week.

- | | |
|--------------------------------|--|
| 1 Pair Conversations | Write what you will say, talk about what you wrote. |
| 2 Idioms and Vocabulary | Includes MBTI Personality Types. |
| 3 Elevator Speech | Makes speaking longer and smoother, and includes at least 10 idioms. |
| 4 TOEFL Essay | Is the format and transcript of the Presentation. Copy and paste. |
| 5 Presentation | Is a multimedia version of the Essay. Add photos, charts, audio and video. |
| 6 Feedback Conversation | You put your heart and soul into your presentation, talk about it. |

There's no *blah blah blah* teacher talk on how to make a presentation

Information is in the book and website. Read and watch as many times as you like.

Do the book at home. Make and watch presentations at home. Speak in class.

Improve your voice, not your memory

Old School

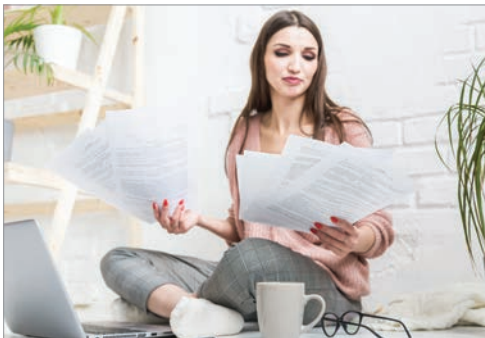
Teacher talk



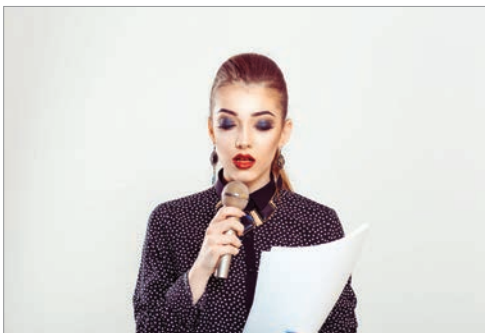
Research



Memorize



Present

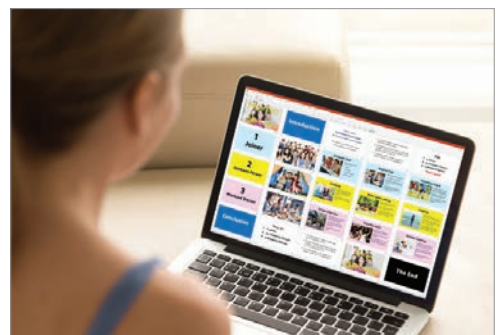


21st Century

Discuss in class



Make



Narrate



Discuss in class



If presentations are in class, narrated videos are excellent preparation

**Above all,
this book is interesting.**

Why?

Because boring books result in boring presentations.

She has a passion for fashion. And she can prove it.



Conversations and Presentations are like Tennis.

You learn the rules in 10 minutes. After that, it's all practice.

You can do it.

